Public Document Pack

City of BRADFORD METROPOLITAN DISTRICT COUNCIL

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 21 November 2019 at 6.00 pm in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	THE INDEPENDENTS
Abid Hussain M Slater Godwin Lintern	Ali Brown Goodall Herd	Hawkesworth

Alternates:

LABOUR	CONSERVATIVE	THE INDEPENDENTS
Farley Firth Lee	Gibbons K Green Poulsen Whitaker	Naylor

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From: **To:**

Parveen Akhtar
City Solicitor
Agenda Contact: Jane Lythgow
Phone: 01274 432270
E-Mail: jane.lythgow@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

(1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.

(2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.

(3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.

(4) Officers must disclose interests in accordance with Council Standing Order 44.

3. MINUTES

Recommended –

That the minutes of the meeting held on 17 October 2019 be signed as a correct record (previously circulated).

(Jane Lythgow – 01274 432270)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 19 November 2019.

(Jane Lythgow - 01274 432270)

B. BUSINESS ITEMS

6. OAKWORTH JUBILEE GARDEN - NOMINATION TO LIST PROPERTY AS AN ASSET OF COMMUNITY VALUE

1 - 18

The report of the Strategic Director, Corporate Resources, (**Document "Q**") informs Members that the Council has received a nomination to list Oakworth Jubilee Gardens, a small landscaped area, as an Asset of Community Value under the Localism Act 2011.

Document "Q" considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act 2011.

Members are asked to make a recommendation to the Strategic Director, Corporate Resources, to approve or not to approve the nomination.

Recommended –

That it be recommended to the Strategic Director, Corporate Resources, that in accordance with option 1, contained in Document "Q" the nomination of land at Oakworth Jubilee Gardens be approved as an Asset of Community Value on the grounds that it does meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

(Corporate Overview and Scrutiny Committee)
(Nigel Giillat – 01535 618297)

7. LOCAL HIGHWAY MAINTENANCE - UPDATE AND FUNCTION OVERVIEW 19 - 40

The report of the Strategic Director, Place (**Document "R**") details how the Planning, Transportation & Highways service currently manages the Local Highway Maintenance (LHM) function and allocates resources.

Document "R" also provides an update with regard to current operations being undertaken on the network and the costs of works undertaken in the current financial year.

Recommended –

(1) That the current operational methods adopted for Local Highway Maintenance be noted.

(2) That the costs to date for the 2019/20 financial year be noted.

(3) That the 2018/19 updated list of CAT C and D works as shown in Appendix 5 to Document "R" be noted.

(4) That the list of completed and ordered CAT C and D works for 2019/20 as shown in Appendix 6 to Document "R" be noted.

(5) That the details of gullies cleaned within the constituency as shown in Appendix to Document "R" be noted..

Regeneration and Environment Overview and Scrutiny Committee)
(Andy Fisher – 01535 618297)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

City of BRADFORD METROPOLITAN DISTRICT COUNCIL

Report of the Strategic Director Corporate Resources to the meeting of Keighley Area Committee to be held on 21st November 2019 at 6pm at Keighley Town Hall. Q

Subject:

Nomination to list property as an Asset of Community Value – Oakworth Jubilee Garden

Summary statement:

The Council has received a nomination to list Jubilee Garden, a small landscaped area, as an Asset of Community Value under the Localism Act 2011.

This report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act. Committee are asked to make a recommendation to the Director of Corporate Resources to approve the nomination or not.

Joanne Hyde
Strategic Director, Corporate Resources

Report Contact: Nigel Gillatt
Phone: (01274) 424224
E-mail: nigel.gillatt2@bradford.gov.uk

Portfolio:
Regeneration, Planning and Transport

Overview & Scrutiny Area:
Corporate

1. SUMMARY

- The Council has received a nomination to list the area known as Jubilee Garden as an Asset of Community Value under the Localism Act 2011.
- The nomination was made on 26th July 2019. This report considers whether the nomination and nominated asset meet the Asset of Community Value Criteria set out in the Localism Act and contains a recommendation as to whether the Director of Corporate Services should approve the Asset of Community Value nomination or not.

2. BACKGROUND

- The Community Right to Bid provisions of the Localism Act 2011 came into effect on 21st September 2012. The purpose of the provisions is to allow communities time to prepare bids for land and property assessed as being of benefit to the community when those assets come up for disposal.

3. OTHER CONSIDERATIONS

3.1 The Community Right to Bid

3.1.1 Local community groups and parish councils are able to nominate privately and publicly owned land and property for inclusion on a list of assets of community value. The list is maintained by CBMDC which is also responsible for managing the process for determining whether a nomination of a property as an asset of community value is successful. At its meeting of 6th November 2012 the Executive resolved that Area Committee should recommend a determination of the nomination to the Director of Corporate Services who makes the decision.

3.1.2 The listing of land or property as an Asset of Community Value has the effect of preventing owners from disposing of their listed property without first notifying the Council of their intention to sell. The notification of intention to sell triggers a six week moratorium on disposal during which local community groups and parish councils are able to express an interest in bidding for the property. If no expressions of interest are received the owner is free to dispose of his property at the end of the six week period. If an expression of interest is received the initial six week moratorium extends to six months to allow community groups and parish councils to prepare to bid for the property or to negotiate with the property owner. At the end of the six month period the owner is able to sell the property to whoever they want and by whatever means they wish. If the property is not sold within 18 months of the notification of intention to sell the disposal process must start again. Once sold the property is removed from the list.

3.1.3 The Community Right to Bid provisions **do not**:

- Give community groups or parish councils a right of first refusal when listed land and buildings come up for sale.

- Give community groups or a parish council the right to purchase land and property listed as assets of community value at a reduced price i.e. less than market value.
- Compel a property owner to sell to a community group or parish council. Once the procedures set out in the Act are complied with property owners are free to sell their property to whomever they wish.
- Restrict how a property owner can use their property.

3.2 Definition of an Asset of Community Value

3.2.1 The Act provides that land or property falls within the definition of asset of community value where its current primary use furthers the social wellbeing or social interests of the local community, **and** where it is realistic to think that this use will continue. Social interests include culture, recreation and sport. A property will also qualify when its main use in the recent past meets the definition, **and** it is realistic to think that its use may again fall within the definition within the next five years (whether or not in the same way as before).

3.2.2 Social interests include a) cultural interests; b) recreational interests; c) sporting interests. Wellbeing is the things that people value in their life that contributes to them reaching their potential (economic, social or environmental).

3.2.3 The Act sets out details of certain types of land and property which are exempt from the Community Right to Bid provisions.

3.3 Who can nominate an asset to be listed

3.3.1 Nominations to list an asset as being of community value can be made by:

- A local voluntary or community group that is incorporated – this means it has a separate legal status from its members.
- A local voluntary or community group that is not incorporated but has at least 21 members who appear on the electoral roll within CBMDC or a neighboring authority.
- A parish council.
- Neighboring parish councils – if a parish council borders an unparished area it may nominate asset within that area.
- Community interest groups with a local connection which has one of the following structures:
  a) A charity.
  b) A community interest company.
  c) A company limited by guarantee that is non profit distributing.
  d) An industrial provident society that is non profit distributing.

  For a local group to be able to nominate it must be able to demonstrate that its activities are wholly or partly concerned with the local authority area within which the asset is located or with a neighbouring authority (which shares a boundary with Bradford).

3.4 **The Nomination**

3.4.1 The nomination application is included at Appendix 2.

3.4.2 Officers have assessed the nomination and have found that:

Criteria	Finding	Comment	Criteria Met?
The nominator is eligible to nominate Assets of Community Value?	Yes	Application from Oakworth Village Society	Yes
Is the nominated asset exempt from listing?	No		Yes
The land and buildings are used (in the past 5 years) to further the social wellbeing and social interests of the local community (as defined by the Localism Act 2011) and this use is not ancillary.	Yes	Landscaped area maintained to a high standard by the community. Consists hard and soft landscaped areas with a paved area with a bench next to a flowering cherry and bedding plants. The site improves the streetscape and provides a place to relax to enjoy the view over the Worth Valley thereby enhancing social well-being.	Yes
It is realistic to think that the building or land will continue to be used in a way which will further the social well-being and social interests of the community within the next 5 years?	Yes	Area maintained by the Village Society	Yes

3.4.3 Accordingly, Council's Officers have assessed that the criteria for listing has been met and recommend that the Jubilee Garden edged red on the plan attached (Appendix 1) is listed as an Asset of Community Value.

3.5 **Appeals & Listing**

3.5.1 Property owners (but not occupiers) may appeal against the Council's decision to list their property as an asset of community value. In the first instance the property owner should ask the Council to review its decision. If the Council upholds its decision to list, the owner may appeal to the First Tier Tribunal.

3.5.2 There is no provision within the Act for nominators to challenge a decision not to list a property or decision to remove a property from the list following a review. However, the Council will be required to provide nominators with reasons why their application is unsuccessful or why a property has been removed from the list.

3.5.3 As mentioned at 3.1.3 above the listing of land or property as an Asset of Community Value does not prevent a land owner from changing the use of the listed asset. The Act provides that a listed asset can be removed from the list if the nature of the asset changes so that it is unrealistic to expect it to be used for social, sporting, environmental benefits in the near future. An example of substantial change would be the progression of development works.

3.5.4 The listing of an asset is not retrospective and has no effect on binding agreements for sale already in place at the date of listing.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 None.

4.2 A property owner has a right to compensation for losses incurred as a result of listing.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 None

6. LEGAL APPRAISAL

6.1 Land or property may only be listed as an Asset of Community Value where it meets the criteria and definitions set out in the Localism Act 2011.

6.2 Property owners may appeal against the decision to list their property as an Asset of Community Value. In the first instance the decision to list the property will be subject to internal review within the council. If the council upholds the decision to list, the owner may appeal to the First Tier Tribunal.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY
None

7.2 SUSTAINABILITY IMPLICATIONS
None.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS
None

7.4 COMMUNITY SAFETY IMPLICATIONS
None

7.5 HUMAN RIGHTS ACT
None

7.6 TRADE UNION
None

7.7 WARD IMPLICATIONS

There are no Community Safety, Trade Union or Ward Implications arising out of the recommendations in this report.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

No specific implications

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 **Option 1:** Recommend that the Director of Corporate Resources accept the nomination on the grounds that it meets the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

9.2 **Option 2:** Recommend that the Director of Corporate Resources reject the nomination on the grounds that it does not meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

10. RECOMMENDATIONS

Recommended –

Option 1, to Recommend that the Director of Corporate Resources accept the nomination on the grounds that it meets the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

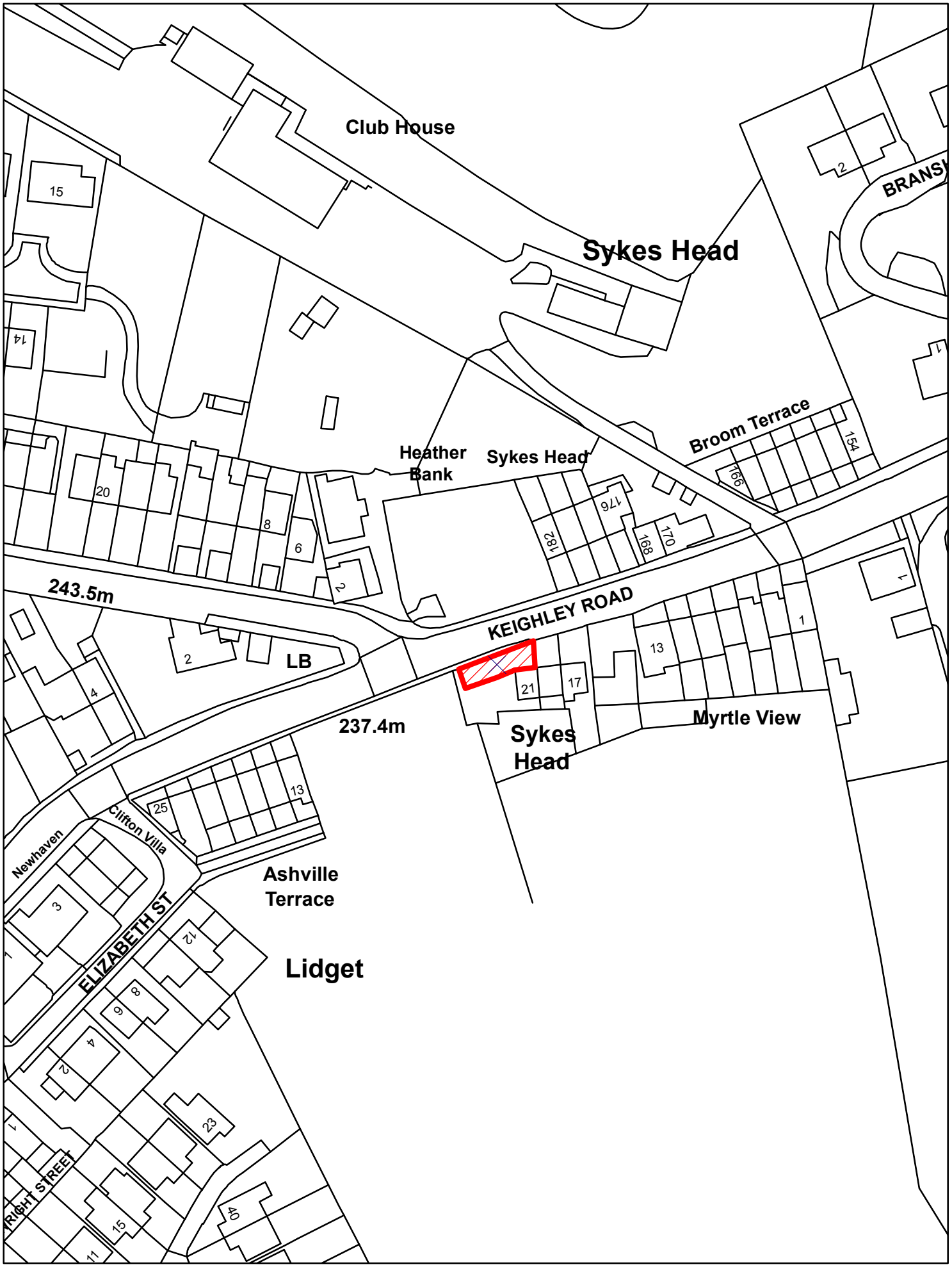
11. APPENDICES

- Appendix 1 – Site Plan
- Appendix 2 – Nomination Form (redacted)
- Appendix 3 – Picture of site

12. BACKGROUND DOCUMENTS

None

ACV 0077 - Oakworth Jubilee Garden



Scale at A4
1:1,054

Date: 30/09/2019

© Crown copyright and database rights 2015 Ordnance Survey 0100019304

This page is intentionally left blank

City of BRADFORD
METROPOLITAN DISTRICT COUNCIL

The Localism Act 2011
Community Right to Bid

Application to Nominate Assets of Community Value

City of BRADFORD METROPOLITAN DISTRICT COUNCIL

You will need to complete this application form if you wish to nominate an asset of community value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

Before completing this application, **please read** the information about the Assets of Community Value provisions available on the Council website at http://www.bradford.gov.uk/communityassets

This information will help you to better understand whether the asset you propose to nominate meets with the definition of an 'asset of community value'. It also provides additional information about your rights to nominate and bid for assets as well as the rights of asset owners.

Your completed application should be sent, by post or email, to:

Assets of Community Value
City of Bradford Metropolitan District Council
Strategic Asset Management
1st Floor Argus Chambers,
Britannia House,
Bradford.
BD1 1HX

Nigel.Gillatt2@bradford.gov.uk.

For information, the table below summarises the assets of community value nominating and bidding process in four simple stages.

Identify an asset for nomination

If an eligible community or voluntary group thinks that a local asset meets the definition of an Asset of Community Value, they can fill in an application form and ask the Council to list the property. If the nomination meets the relevant criteria and is approved by the Council, the asset will be included on the list. The listing will last for a period of five years although the local authority has the ability to remove the asset from the list before the expiry of that period.

The owner wants to sell their asset

If the owner wants to sell their listed asset, they must notify the Council, who will then notify the community group that nominated the asset and publicise the proposed sale to the wider community. If within six weeks an eligible community interest group does not come forward, the owner is free to sell their asset for a period of eighteen months.

A designated community group wants to bid for the asset

If an eligible community interest group *does* express an interest in bidding for the asset, this group or groups will be granted extra time to prepare a business plan and gather the finance needed to purchase the asset. All in all, the time-frame for groups to put together their bids is six months starting from the time the asset owner informs the Council of their intention to sell the asset.

The point at which the asset is to be sold

The six month window of opportunity (known as 'full moratorium') is only for eligible community interest groups to put their business plans together and gather necessary funding. However, the asset owner may dispose of the property to (another) community interest group at a price agreed between the parties during the full moratorium. Once the six month window has expired, the asset owner is free to sell their property to who they want. They are under no obligation to sell the asset to any eligible community interest group or groups who bid to purchase the asset.

City of BRADFORD
METROPOLITAN DISTRICT COUNCIL

Section 1
Details of the land or building(s) that you are nominating

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.
- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: http://maps.google.co.uk

If the boundary is not clearly defined, you may be required to submit further evidence prior to your nomination application being accepted.

Name of Asset	'JUBILEE' GARDEN AND SEAT OAKWORTH
Address or location of the asset	B6143 ROAD FROM OAKWORTH TO KEIGHLEY - ACROSS THE ROAD FROM THE END OF SLAYMAKER LANE - BETWEEN
Description of the asset and its boundaries	ASHVILLE TERRACE BD22 7HA AND MYRTLE VIEW BD22 7ET. A PAVED AREA WITH A SEAT AND A GARDEN. CHERRY BLOSSOM TREE AND SEASONAL PLANTS.

Section 2
About You

Titl	
Firs	
Sur	
Ad	
Po	
Tel	
Em	
Yo no	

City of BRADFORD METROPOLITAN DISTRICT COUNCIL

Section 3
About your Organisation

Please provide evidence that you are eligible to make a nomination.

Name of organisation	OAKWORTH VILLAGE SOCIETY	
Organisation type	**Place a cross against all those that apply**	**Registration number of charity and/or company (if applicable)**
Neighbourhood forum		
Parish Council	–	
Charity		
Community interest ~~company~~ society	X	–
Unincorporated body		
Company limited by guarantee		
Industrial and provident society		

Number of members registered to vote locally (unincorporated bodies)
In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.

Local connection
Your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Bradford Council or a neighbouring local authority. In some cases this will be obvious, e.g. an organisation whose activities are confined to the city. If it is not obvious, please explain what your organisation's local connection is.

OAKWORTH VILLAGE SOCIETY'S CORE COMMITTEE ORGANISES EVENTS AND OCCASIONS WITHIN OAKWORTH. THESE EVENTS INCLUDE ALL ORGANISATIONS WITHIN THE VILLAGE, PROVIDING FACILITIES FOR THOSE ORGANISATIONS TO RAISE FUNDS FOR THEMSELVES IE. THE GALA AND THE CHRISTMAS FAIR — THE VILLAGE SOCIETY PROVIDES AN 'UMBRELLA'. THE SOCIETY ALSO ORGANISES A REMEMBRANCE SUNDAY CEREMONY IN OAKWORTH PARK AND A MEMORIAL SERVICE TO 6 CANADIAN AIRMEN WHO WERE KILLED WHEN THEIR PLANE CRASHED IN 1944 ABOVE THE VILLAGE. MEETINGS AND AN A.G.M. ARE HELD TO WHICH EVERY RESIDENT IS ABLE TO ATTEND IF THEY WISH TO DO SO.

City of BRADFORD METROPOLITAN DISTRICT COUNCIL

Distribution of surplus funds *(applicable to certain types of organisations only)*
If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, its rules must provide that any surplus funds are not distributed to members, but are applied wholly or partly for the benefit of the local area (i.e. within the administrative area of Bradford or a neighbouring local authority). If relevant, please confirm that this is the case, and specifically which area this applies to.

AT THE GALA AND CHRISTMAS FAIR - A 'GROUND' RENT FROM EACH STALLHOLDER IS GIVEN TO THE VILLAGE SOCIETY IN ORDER TO COVER THE COST OF PROVIDING THE EVENT. ALL OTHER FUNDS RAISED BY STALLS IS KEPT BY THEM FOR THE USE OF THEIR ORGANISATION.

More about your organisation
What are the main aims and activities of your organisation? If your organisation isn't a registered charity or company, please provide evidence of its status such as trust deed, Articles of Association, constitution where appropriate.

APART FROM THE ANNUAL EVENTS DESCRIBED EARLIER ON THIS FORM, THERE HAVE BEEN TIMES WHEN OAKWORTH VILLAGE SOCIETY HAS BEEN INSTRUMENTAL IN MAKING SURE THAT VILLAGE ASSETTS HAVE BEEN MAINTAINED e.g. THE PORTICO IN OAKWORTH PARK AND THE CAVES - MADE SAFE AND KEPT AS HISTORICAL VALUE. SIR ISAAC HOLDEN'S BUST REESTABLISHED ON ITS PLINTH AT THE ENTRANCE TO THE PARK. IN 2010 WE WERE GIVEN £10,000 FROM THE SALE OF LEEDS/BRADFORD AIRPORT - FROM THIS MONEY WE HAD RECYCLED SEATS PLACED IN VARYING SUITABLE LOCATIONS THROUGH THE VILLAGE: A PATH AND WOODLAND PROJECT WAS COMPLETED IN THE PARK: OAKWORTH CRICKET CLUB WERE GIVEN PRACTISE NETS AND A SLOPED FLOWER BED WAS MADE OUTSIDE HOLDEN HALL AND THE AREA IN QUESTION WAS REFLAGGED: A BENCH REPLACED THE OLD ONE: THE GARDEN AREA WAS MADE AND A STONE PLAQUE WAS SITED ALONG WITH TWO VICTORIAN STYLE BOLLARDS - TO STOP PARKING ON THE SITE. THIS AREA WAS MADE IN ORDER TO PROVIDE A PLEASANT ENTRY TO THE VILLAGE - A PLACE WHERE PEOPLE CAN REST AND ENJOY THE VIEW.

City of BRADFORD METROPOLITAN DISTRICT COUNCIL

Section 4 Owners and others with an interest in the building or land	
Current owner(s)'s name and address	BRADFORD METROPOLITAN DISTRICT COUNCIL.
Current leaseholder(s) name and address	B.M.DC
Names and addresses of all current occupants of the land	B.M.DC.

Section 5
Reasons for nomination; why you think the land or building is of community value

Please note that the following are not able to be assets of community value:-

- *A building wholly used as a residence, together with land "connected with" that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.*
- *A caravan site.*
- *Operational land. This is generally land belonging to the former utilities and other statutory operators.*

Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how?
** These could be cultural, recreational and/or sporting interests – please say which one(s) apply.*

THIS AREA IS OF COMMUNITY VALUE BECAUSE IT PROVIDES A PLEASANT SIGHT AS VISITORS AND RESIDENTS ALIKE ENTER OR LEAVE THE VILLAGE. IT IS A 'GREEN' OPEN SPACE. MANY TIMES RESIDENTS WILL SIT ON THE SEAT PARTICULARLY IF THEY HAVE CLIMBED THE HILL. THE STONE PLAQUE IS A REMINDER OF WORK DONE AND WHEN IT WAS DONE. THE BOLLARDS PREVENT PARKING ON THIS PLEASANT PLACE. IT PROVIDES A SAFE' PLACE

City of BRADFORD METROPOLITAN DISTRICT COUNCIL

How could the building or land be acquired and used in future?

If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.

OAKWORTH VILLAGE SOCIETY WAS GIVEN MONEY BY BRADFORD METROPOLITAN DISTRICT COUNCIL INORDER TO UPGRADE THIS AREA - BECAUSE IT WAS A COMPLETE MESS; - BEFORE WE HAD THE WORK DONE - WE MADE IT BETTER. ALTHOUGH SOMETIMES THE GARDEN IS A BIT OVERGROWN, WE, AS VOLUNTEERS, DO ENDEAVOUR TO KEEP IT LOOKING PLEASANT AND AVAILABLE FOR ANYONE TO SIT, REST AND ENJOY.

Section 6
Submitting your nomination

What to include

- Your organisation's constitution, ~~Articles of Association or Trust Deed~~
- Your location plan of the asset that you are nominating

Signature

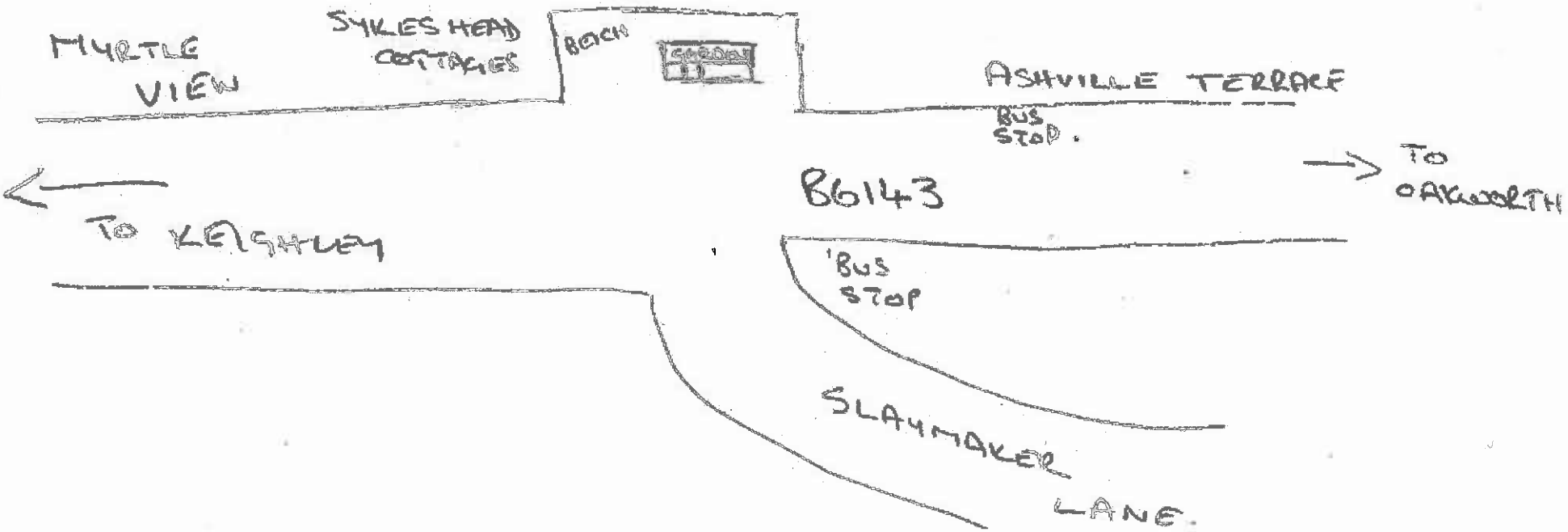
By s
are

Sig

Dat

CROSS ROADS

VALLEY.



APPENDIX 3

182 86143 - Google Maps
google.com/maps/@
Ashville
A privacy reminder from Google
REMIND ME LATER
REVIEW
Google

This page is intentionally left blank

City of BRADFORD METROPOLITAN DISTRICT COUNCIL

Report of the Strategic Director, Place, to the meeting of the Keighley Area Committee to be held on 21st November 2019

R

Subject:

Local Highway Maintenance – Update & Function Overview

Summary statement:

This report details how the Planning, Transportation & Highways service currently manages the Local Highway Maintenance (LHM) function and allocates resources.

It also updates the committee with regard to current operations being undertaken on the network and the costs of works undertaken in the current financial year.

Steve Hartley
Strategic Director
Place

Report Contact: Andy Fisher
Principal Engineer, Highway Maintenance North
Phone: (01535) 618297
E-mail: andy.fisher@bradford.gov.uk

Portfolio:

Regeneration, Planning and Transport

Overview & Scrutiny Area:

Regeneration and Environment

1. SUMMARY

1.1 This report details how the Planning, Transportation & Highways service currently manages the Local Highway Maintenance (LHM) function and allocates resources.

1.2 It also updates the committee with regard to current operations being undertaken on the network and the costs of works undertaken in the current financial year.

2. BACKGROUND

2.1 Local Highway Maintenance issues were devolved to Area Committee control in July 2013.

2.2 As part of the commitment to the devolution process, information relating to the operation of Local Highway Maintenance is to be reported to the Area Committees on a regular basis.

2.3 The need to undertake highway repairs throughout the District is identified through a variety of sources including:

- General public calls to the customer contact centre
- Inspections as a result of service requests dealt with by the Area Teams or as a result of observations by highway officers in the course of undertaking other duties
- Programmed condition, safety and other surveys
- Safety Inspections
- Reports from Ward Members

Where repairs to the highway are required these are categorised, depending upon the severity of the issue, into one of three categories (CAT A, CAT B or CAT C). Each category has a target repair time which has been agreed with the Council's Insurers. CAT D defects could require no further action, be monitored or be considered for a future maintenance programme.

2.4 CAT A reports from the public and technical staff are passed directly through to the Council's Highway Delivery Unit (operational arm) and allocated to the work crews for immediate inspection and necessary remedial works within 24 hours.

2.5 CAT B reports are assessed by technical staff and collated into operational zones so that operational gangs can visit and address defects in a co-ordinated manner within 7 days.

2.6 CAT C (28 day response time) and D sites are assessed by technical staff and ranked on a priority and needs basis, with works allocated to operational staff by the HDU Area Manager.

2.7 Operational resources may be redeployed at short notice to deal with specific issues. Gang sizes may vary depending on demand, staff leave and sickness. Service Level requirements, such as the need to respond to an extensive number of

CAT A requests or the need to respond to emergency planning issues may also have an effect on the availability of operatives.

2.8 Some operational staff have been transferred to 'capital' funded work such as Low Street public realm improvements in Keighley, DfT Pothole Fund and DfT Additional Highway Maintenance funding.

2.9 Some technical and operational staff are required to facilitate the needs of the winter service between November and April each year.

2.10 A list of work types covered by the Local Highway Maintenance budget is included in Appendix 1.

2.11 A breakdown of the current technical staff allocation and an overview of their duties are included in Appendix 2.

2.12 A breakdown of operational staff and their duties is included in Appendix 3.

2.13 CAT A and B works details for the current financial year are included in Appendix 4.

2.14 Appendix 5 is an update of the CAT C and D list presented as Appendix 5 in the 2018/19 report.

2.15 The current list of completed and ordered CAT C and D works is included in Appendix 6.

2.16 A list of completed gully cleaning in the Keighley constituency is contained in Appendix 7.

3. OTHER CONSIDERATIONS

3.1 Due to the constantly changing state of the highway and unpredictability in new matters arising or being brought to officers' attention, there may be a requirement to amend programmes in order to address emerging priorities.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 The overall 2019/20 revenue budget for Local Highway Maintenance work, carried out by the Council's Highway Delivery Unit, is **£1,509,500**. It should be noted that this figure includes plant/equipment, depot costs, salaries, etc.

4.2 The allocation for the Keighley constituency is **£343,940**.

4.3 Spend this financial year to 30th September on all categories in the Keighley constituency is broken down as follows:-

£15,275 has been spent on CAT A and B repairs
£4,648 has been spent on drainage work including new gullies, new pipework/connections, dyking and repairs to existing pipework and culverts
£14,224 has been spent on CAT B and C repairs and works, including footway reconstruction
£12,890 has been spent on CAT C and D planned carriageway patching work

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 Alterations to work programmes that have been prioritised in accordance with condition inspections and technical assessments may lead to increased insurance liabilities at a future date.

6. LEGAL APPRAISAL

6.1 There are no specific legal issues arising from this report.

6.2 All works are carried out within the Council's powers as Highway Authority under the Highways Act 1980.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 Due regard is given to Section 149 of the Equality Act 2010 when formulating a programme of highway maintenance repairs. Ensuring safe surfaces for all users, including those with special needs/requirements, is prioritised.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Proactive repairs such as surface dressing, micro asphalt, carriageway patching and other routine maintenance serve to extend carriageway life.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 There are no greenhouse gas implications arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Maintenance of the local highway network is essential to ensure the safe passage of all road users.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no human rights implications arising from this matter.

7.6 TRADE UNION

7.6.1 There are no trade union implications arising from this report.

7.7 WARD IMPLICATIONS

7.7.1 Improvements in carriageway conditions benefit all wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

7.8.1 The development and implementation of schemes included in this report support priorities within the Keighley Area Committee Ward Plans.

7.9 IMPLICATIONS FOR CORPORATE PARENTING

7.9.1 There are no Corporate Parenting duty implications arising from this report.

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

7.10.1 None

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None

9. OPTIONS

9.1 The Area Committee may request additional information/clarification on issues to be included in the next devolved budget report.

10. RECOMMENDATIONS

10.1 That the Keighley Area Committee notes the current operational methods adopted for Local Highway Maintenance.

10.2 That the Keighley Area Committee notes the costs to date for the 2019/20 financial year.

10.3 That the Keighley Area Committee notes the 2018/19 updated list of CAT C and D works as shown in Appendix 5.

10.4 That the Keighley Area Committee notes the list of completed and ordered CAT C and D works for 2019/20 as shown in Appendix 6.

10.4 That the Keighley Area Committee notes the details of gullies cleaned within the constituency as shown in Appendix 7.

11. APPENDICES

11.1 Appendix 1 - Work Undertaken as Part of the LHM Function

11.2 Appendix 2 - Technical Staff Overview

11.3 Appendix 3 - Operational Staff Overview

11.4 Appendix 4 – CAT A and B Works Update

11.5 Appendix 5 – Updated 2018/19 CAT C and D Works List

11.6 Appendix 6 - Current CAT C and D Works List 2019/20 (completed and ordered)

11.7 Appendix 7 - Completed Gully Cleaning in the Keighley Constituency

12. Background Documents

12.1 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to Corporate Overview & Scrutiny Committee 1 November 2012.

12.2 Report of Strategic Director (Regeneration & Culture) to the meeting of Keighley Area Committee, 22 November 2012 – The Transfer of Responsibility and Budgets to the Keighley Area Committee for Decision Making – Highway Repairs.

12.3 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to the meeting of Executive, 16 March 2013 – Methodology for Allocation of Devolved Service Resources to the Five Area Committees.

12.4 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to Corporate Overview & Scrutiny Committee, 10 April 2013 - Methodology for Allocation of Devolved Service Resources to the Five Area Committees.

12.5 Report of the Strategic Director (Regeneration & Culture) to the meeting of Keighley Area Committee, 18 July 2013 – The Devolution of Responsibility and Budgets to the Keighley Area Committee for Decision Making in Relation to Highway Repairs.

Appendix 1 – Work Undertaken as Part of the LHM Function

The following is a list of work types funded by the Local Highway Maintenance budget and undertaken by the Council's Highway Delivery Unit:

- CAT A Defects requiring prompt attention as they represent an imminent danger to the public - footway and carriageway
- CAT B Defect response - footway and carriageway
- CAT C and CAT D Repairs & works - footway and carriageway
- Planned carriageway patching works
- Kerbing, channelling and edging works
- Large and small element footway repairs - block paving/flagging
- Footway reconstruction - taking up damaged flagged areas and replacing with tarmac
- Highway Drainage repairs - exploratory trial holes, dig outs of blocked gullies, dyking, drainage connections, repairs to damaged culverts (including the cost of hiring specialist equipment/subcontractors for deep excavations)
- Emergency call out response - including road traffic accidents, recovery of dead animals, flooding, traffic management/road closures, dealing with requests from the Police, requests from Emergency Planning
- Planned gully cleaning of 97,604 units across the district
- Repairs to minor highway walling elements
- Winter maintenance - road gritting, footway gritting, ploughing, grit bins, etc. (separate budget but re-directs resources from above)

Staffing costs are also included within this budget.

Appendix 2 – Technical Staff Overview

Technical staff are currently deployed in each constituency area team reporting to the relevant area Principal Engineer for Highway Maintenance.

Staffing is allocated in the following manner: (*Please note the roles and duties described are indicative only and do not represent the full spectrum of works carried out by individuals).*

Senior Engineer

- Co-ordinates the actions of the Highway Inspectors.
- Responds to queries and complaints from the public relating to highway maintenance matters.
- Develops and co-ordinates network condition and works programme lists in conjunction with the Major Maintenance team.
- Investigates larger network issues across the constituency area.

Highway Inspector (General Maintenance)

- Responds to complicated complaints and issues on the highway network that require technical assessments.
- Undertakes driven and walked inspections of the network on a scheduled basis.
- Undertakes general condition surveys
- Works on a roaming basis across the constituency area

Safety Inspector

Four Safety Inspectors operate across the whole of Bradford District working to a set inspection regime to comply with the requirements of the Council's insurance policy.
These inspectors report to the Principal Engineers for Highway Maintenance North and South, with CAT A & B repair works ordered as necessary – this supplements the General Maintenance function.

NRASWA Inspector (reports to the Principal Engineer for Network Resilience & Management)

- Inspects works carried out by statutory undertakers to ensure consistent standards of repair
- Co-ordinates repairs with utilities
- Works on a roaming basis across the constituency area

Appendix 3 – Operational Staff Overview

Operational staff are contracted to work the following hours:

07.00 to 16.00 Monday – Thursday
07.00 to 12.30 Friday

A standby crew is available outside these hours to deal with emergency issues as and when they arise.

Operational resources are deployed across the five constituency areas, reporting to 3 programme managers under the direct control of the Operations Manager. At present, resources are allocated as follows for the operational areas of Keighley and Shipley:-

- Patching gang (3 FTE: all CBMDC)

  Work gangs carrying out planned patching of carriageways across the constituency areas. Gang is deployed on an 'as needs' basis.

- Scheme gang (2 FTE: both CBMDC + 1no. sub-contract JCB and operator)

  Work gang operating in each constituency area, carrying out larger repairs on tarmac areas, flagging, kerbing, highway drainage and miscellaneous issues on carriageways and footways. Gang is deployed on an 'as needs' basis.

- Patching/Scheme gang (2 FTE: both CBMDC)

  Work gang carrying out patching or scheme work as described above. Gang is deployed on an 'as needs' basis.

- CAT A and CAT B gang (2 FTE: both CBMDC)

  CAT A/CAT B masonry and pothole gang - reactive crews dealing with complaints received from the public and issues raised by the area Highway Inspectors.

  CAT A work is carried out as necessary within 24 hours.

  CAT B work is carried out on a 7 day rotation as per the Council's standards for response.

- Drainage gang (2 FTE: both CBMDC)

  Responsible for highway drainage issues.

- Gully Cleansing Operations (3no. gully tankers, 6PTE)

  One vehicle covers Keighley and Shipley constituencies and two vehicles cover Bradford West, East and South constituencies. With a total of 97,604 gullies across the

district, these vehicles clean 50-80 gullies per day. Main arterial routes are cleaned annually, secondary routes and side roads are cleaned on average every two years. There is also a proactive and higher risk based approach to cleaning ‘A’ roads, busy junctions, steep gradients and areas of high leaf fall.

Appendix 4

CAT A and B Works Update – 01/04/2019 to 30/09/2019

Category A Defects

KEIGHLEY	**Defect Description**	**Qty Received**
	IRONWORK BROKEN	2
	IRONWORK MISSING	1
	SUBSIDENCE	1
	UNBILLABLE	1
	Area Total:	**5**

Notes

- CAT A defects are those that require immediate attention in order to ensure public safety
- GM C/WAY and GM F/WAY are defects picked up by highway inspection
- UNBILLABLE included making safe sinkholes, emergency call-outs for road closures, collecting knocked down bollards and making area safe

Category B Defects

KEIGHLEY	**Defect Description**	**Qty Received**
	DETERIORATION OF SURFACE	1
	EDGING BROKEN	1
	FLAGS BROKEN	3
	FLAGS DAMAGED	2
	FLAGS UNEVEN	21
	FLOODING	1
	GAPS IN PAVEMENT	1
	GM C/WAY	1
	GM DRAINAGE FASTNECKS	1
	GM F/WAY	6
	GM SCHEMES	1
	IRONWORK BROKEN	1
	IRONWORK UNEVEN	1
	KERBS BROKEN	2
	KERBS DAMAGED	1
	KERBS UNEVEN	9
	OTHER DEFECTS	5
	PATCH REPAIR C/WAY	5
	PAVING UNEVEN	2
	REPLACE FLAGS WITH TARMAC	13
	SETTS DAMAGED	1
	STOLEN FLAGS	2
	TAKE UP AND RELAY MANHOLE	4
	TAKE UP AND RELAY GULLY	1
	UNBILLABLE	1
	Area Total:	**87**

Notes

- CAT B defects are those that require attention within 7 working days
- Defects not completed within 7 working days require further investigations
- GM C/WAY and GM F/WAY are defects picked up by highway inspection
- EMERGENCY WORKS C/WAY covers missing/broken covers in carriageways

The total number of CAT A and CAT B potholes filled in the period was 906.

Appendix 5 – Updated 2018/19 CAT C and D Works List

Outstanding orders are shown highlighted in bold italic text.

ADDRESS	WARD	ORDERED	STAGE	DESCRIPTION
HAREHILLS LANE	WORTH VALLEY	03/04/2018	COMPLETED	***WHITE*** INSTALL FRENCH DRAINAGE.
MACKINGSTONE LANE	WORTH VALLEY	04/04/2018	***ORDERED***	***WHITE*** TRIAL HOLE
BROWN BANK LANE	CRAVEN	05/04/2018	***ORDERED***	***WHITE*** EXCAVATE DITCH, CHECK PIPEWORK, REINSTATE DRAIN AND C/WAY. TFC MAN REQUIRED/ROAD CLOSURE
BROAD HEAD LANE	WORTH VALLEY	06/04/2018	COMPLETED	***WHITE*** FILL HOLES AS REQUIRED
BRUNTHWAITE BRIDGE LANE	CRAVEN	17/04/2018	COMPLETED	UNCOVER STONE DRAIN.
CROSSBANK ROAD	CRAVEN	17/04/2018	COMPLETED	Complaint K18 P61 **WHITE** Please fill worst holes with Planings and tarmac
ELM CRESCENT	KEIGHLEY EAST	17/04/2018	COMPLETED	C/W REPAIRS K18 P61 **WHITE** Please Plane and reinstate cw patches
AYNHOLME DRIVE	CRAVEN	20/04/2018	COMPLETED	***WHITE*** POTHOLE FUND. 18 PATCHES.
BOLTON ROAD	CRAVEN	20/04/2018	COMPLETED	***PURPLE*** POTHOLE FUND 3 PATCHES.
CHURCH STREET	CRAVEN	20/04/2018	COMPLETED	***PURPLE*** POTHOLE FUND 3 PATCHES.
ILKLEY ROAD	WORTH VALLEY	20/04/2018	COMPLETED	***PURPLE*** POTHOLE FUND. 2 PATCHES.
SUNHURST DRIVE	WORTH VALLEY	20/04/2018	COMPLETED	***WHITE*** POTHOLE FUND
TARN LANE	KEIGHLEY WEST	20/04/2018	COMPLETED	***WHITE*** POTHOLE FUND TRAFFIC MAN REQ.
WYVIL CRESCENT	ILKLEY	20/04/2018	COMPLETED	***WHITE*** POTHOLE FUND
BEVERLEY RISE	ILKLEY	24/04/2018	COMPLETED	***WHITE*** INVESTIGATE SINKHOLE.
KEIGHLEY ROAD (OXENHOPE)	WORTH VALLEY	24/04/2018	***ORDERED***	Complaint K18 P62 **WHITE** Please probe gully between and opposite lamps 78 and 79 then dig trial hole on reported blockage from jetter.
WOODLANDS RISE	WORTH VALLEY	24/04/2018	COMPLETED	Complaint K18 P61 **WHITE** Please fill bad holes and sunken xing when work already ordered is done. It would be

				appreciated if this could be treated with some urgency as the holes are quite bad
WESTFELL ROAD	KEIGHLEY WEST	27/04/2018	COMPLETED	***WHITE*** TRIAL HOLE TO FIND DEPTH OF OUTLET PIPE.
FELL LANE	KEIGHLEY WEST	04/05/2018	COMPLETED	***WHITE*** TRIAL HOLE ON COLLAPSE.
TURNER LANE	CRAVEN	04/05/2018	COMPLETED	Complaint K18 P63 **WHITE** Please cover very rough pitted areas at Bottom of Turner Ln.
AIRE VALLEY ROAD	CRAVEN	10/05/2018	COMPLETED	***WHITE*** REPLACE FILTER MATERIAL WITH NEW. SCHOOL HOLS WORK LANE CLOSURE REQUIRED.
OAKWORTH ROAD	KEIGHLEY CENTRAL / WEST	11/05/2018	COMPLETED	***WHITE*** EXCAVATE ON SINKHOLE.
NAB WATER LANE	WORTH VALLEY	14/05/2018	COMPLETED	***WHITE*** FILL HOLES/OVERLAY AS REQUIRED.
WHINFIELD DRIVE	KEIGHLEY WEST	17/05/2018	COMPLETED	replace stolen 50mm stolen flags. 8x75 and 8x60cm.
BRANSHAW GROVE	KEIGHLEY	18/05/2018	COMPLETED	***WHITE*** DIG ON GULLY AND REPAIR/REINSTATE
BROOK STREET	ILKLEY	23/05/2018	COMPLETED	***PURPLE*** LIFT MANHOLE TO DETERMINE OWNERSHIP.
OTLEY ROAD	KEIGHLEY EAST	25/05/2018	COMPLETED	***PURPLE*** EXCAVATE IN FOOTWAY TO FIND CULVERT. TRAFFIC LIGHTS REQUIRED.
OAKWORTH ROAD	KEIGHLEY CENTRAL/ WEST	07/06/2018	COMPLETED	***WHITE*** EXCAVATE ON C/WAY COLLAPSE TO DETERMINE CAUSE.
BRACKEN BANK GROVE	KEIGHLEY WEST	08/06/2018	COMPLETED	REPLACE BROKEN KERB.
BEVERLEY RISE	ILKLEY	13/06/2018	COMPLETED	Complaint K18 P64 **WHITE**
CURLY HILL	ILKLEY	13/06/2018	COMPLETED	C/W REPAIRS K18 P64 **WHITE**
GILL BANK ROAD	ILKLEY	13/06/2018	COMPLETED	C/W REPAIRS K18 P64 **WHITE**
ILKLEY ROAD	KEIGHLEY EAST	13/06/2018	***ORDERED***	Complaint K18 P65 **PURPLE**
HOLLINGWOOD GATE	ILKLEY	20/06/2018	COMPLETED	***WHITE*** EXCAVATE F/WAY TO INSTALL SOAKAWAY.
OLDFIELD LANE	WORTH VALLEY	22/06/2018	COMPLETED	TRIAL HOLE ON CULVERT.

BRADFORD ROAD	KEIGHLEY EAST	25/06/2018	COMPLETED	***WHITE*** PROVIDE DRAINAGE TEAM TO WORK WITH JETTER CLEARING CULVERT.
GREENFELL CLOSE	WORTH VALLEY	27/06/2018	COMPLETED	***WHITE*** POTHOLE FUND PATCHING. 1 PATCH.
HIGH SPRING GARDENS LANE	KEIGHLEY EAST	28/06/2018	COMPLETED	REPAIR C/WAY.SIX PATCHES.
WOODVILLE ROAD	KEIGHLEY CENTRAL	28/06/2018	COMPLETED	REPAIR C/WAY TWELVE PATCHES.
BRADFORD ROAD	KEIGHLEY EAST	03/07/2018	COMPLETED	***WHITE*** TRIAL HOLE TO DETERMINE PIPE DAMAGE.
SUN LANE	WORTH VALLEY	03/07/2018	COMPLETED	***PURPLE*** C/WAY PATCHING. TRAFFIC LIGHTS REQUIRED.
INGROW LANE	KEIGHLEY EAST / WEST	04/07/2018	COMPLETED	***PURPLE*** RESURFACE FOOTWAYS
VICTORIA ROAD	KEIGHLEY CENTRAL	04/07/2018	COMPLETED	***WHITE*** FOOTWAY RESURFACING.
LOW MILL LANE	CRAVEN	20/07/2018	***ORDERED***	***WHITE*** RESURFACE C/WAY 100MM CONSTRUCTION. ROAD CLOSURE REQUIRED.
CROSSBECK ROAD	ILKLEY	23/07/2018	COMPLETED	***WHITE*** THIS IS UP TO ILKLEY TARN. SOME WORK ONLY FOR PICK UP TYPE VEHICLE. NUMEROUS PATCHES PLUS OVER LAY. WORK FOR COUNTRYSIDE SERVICES.
GOFF WELL LANE	KEIGHLEY EAST	30/07/2018	COMPLETED	***WHITE*** POTHOLE FUND PATCHING. TRAFFIC CONTROL REQUIRED.
CROSSBECK ROAD	ILKLEY	03/08/2018	***ORDERED- now funded through DfT PF***	REPAIR C/WAY.
HARDGATE LANE	WORTH VALLEY	03/08/2018	COMPLETED	***WHITE*** LAY 10 TONNE PLANINGS TO ALL HOLES AND HOLLOWS.
WELLS ROAD	ILKLEY	03/08/2018	***ORDERED- now funded through DfT PF***	REPAIR FIVE PATCHES. DIVERSION REQ.
GILL LANE	WORTH	07/08/2018	COMPLETED	REPAIR DAMAGED STONE CULVERT.

	VALLEY			
HIGH STREET STEETON	KEIGHLEY EAST	07/08/2018	***ORDERED***	LOWER TARMAC IN FRONT OF CENTRE KERB. 27.0 METRES LONG.
EAST PARADE	CRAVEN	29/08/2018	COMPLETED	***WHITE*** RESURFACE FOOTWAYS. POTHOLE FUND
SPRING DRIVE	KEIGHLEY EAST	29/08/2018	COMPLETED	RAISE KERB AND RENEW FOOTWAY TO STOP FLOODING.
TEMPLE ROW	KEIGHLEY CENTRAL	29/08/2018	***ORDERED***	RELAY 30 LOOSE SETTS.
TEMPLE STREET	KEIGHLEY CENTRAL	29/08/2018	***ORDERED***	RELAY 40 LOOSE SETTS.
WESTFELL CLOSE	KEIGHLEY WEST	29/08/2018	COMPLETED	***WHITE*** INSTALL HIGHWAY DRAINAGE. CHALLENGE FUND.
TWO LAWS ROAD	WORTH VALLEY	06/09/2018	COMPLETED	***White*** Excavate c/way and haunch edge. Pothole Fund. Traffic control required.
AIRE VALLEY ROAD	KEIGHLEY (CENTRAL / EAST)	11/09/2018	COMPLETED	***PURPLE*** INSTALL LANE CLOSURE TO CUT BACK OVER BRIDGES. FLAIL MOWER AND PARKS INVOLVED.
AIRE VALLEY ROAD	CRAVEN	11/09/2018	COMPLETED	***PURPLE*** INSTALL LANE CLOSURE TO INSTALL DRAINAGE CHANNELS.
CLIFTON ROAD	ILKLEY	21/09/2018	COMPLETED	***White*** Repair culvert
SKIPTON ROAD	KEIGHLEY CENTRAL	21/09/2018	COMPLETED	***PURPLE*** RESURFACE FOOTWAY. SCHOOL HOLS PREFERED.
INTAKE LANE	CRAVEN	24/09/2018	COMPLETED	***WHITE*** FILL HOLES AND ROUGH AREAS AS REQUIRED. POTHOLE FUND
SKIPTON ROAD	KEIGHLEY CENTRAL	24/09/2018	COMPLETED	TIMBER EDGING TO TREE PITS. SEE ALSO L.A. 899805

Appendix 6 – Current CAT C and D Works List 2019/20

Colours detailed in the 'Description' column relate to working times as follows:-

White: Mon-Fri 07:30-18:00
Yellow: Mon-Fri 09:30-18:00
Green: Mon-Fri 07:30-15:30
Purple: Mon-Fri 09:30-15:30
Blue: Sat 07:30-18:00
Red: Sun 07:30-18:00
Black: Any day 18:00-07:30

ADDRESS	WARD	ORDERED	STAGE	DESCRIPTION
NEW CLOSE MILL FOLD	CRAVEN	25/09/2019	ORDERED	REPLACE TWO CHAMFERED CENTRES.
SKIPTON ROAD, SILSDEN	CRAVEN	09/04/2019	COMPLETED	***PURPLE*** LIFT MANHOLE LID, (NORWEB), SAND APPARATUS AND BACKFILL AND BITMAC.
AIRE VALLEY ROAD	CRAVEN	11/06/2019	ORDERED	***PURPLE*** INSTALL LANE CLOSURE. (2 DAYS) INSTALL 9 NO. DRAINAGE CHANNELS AS MARKED ON C/WAY. AND MARKER POSTS.
BACK PAGET STREET	KEIGHLEY CENTRAL	11/09/2019	COMPLETED	FILL MISSING FLAGS WITH TARMAC.
BARROWS LANE	CRAVEN	13/08/2019	COMPLETED	REPAIR 10 POTHOLES.
BEN RHYDDING ROAD	ILKLEY	13/08/2019	COMPLETED	REPAIR A POTHOLE.
BERRINGTON WAY	WORTH VALLEY WARD	29/08/2019	COMPLETED	RELAY GULLY (BRICKS LOOSE.)
BINGLEY ROAD	WORTH VALLEY WARD	23/05/2019	COMPLETED	FILL IN WASH OUT TARMAC O/S 34.
BOLTON ROAD, SILSDEN	CRAVEN	19/09/2019	ORDERED	RELEVEL LOW GULLY. TRAFFIC LIGHTS REQ.
BRACKEN BANK AVENUE	KEIGHLEY WEST	18/06/2019	COMPLETED	RELAY TWO LOOSE KERB.

BRAITHWAITE EDGE ROAD	KEIGHLEY WEST	26/09/2019	COMPLETED	REPAIR HOLE IN FRONT OF GULLY.
BRAITHWAITE ROAD	KEIGHLEY WEST	13/08/2019	COMPLETED	REPAIR 6 POTHOLES.
BROOMFIELD ROAD	KEIGHLEY CENTRAL	25/06/2019	ORDERED	RELAY UNEVEN GULLY.
BRUNTHWAITE BRIDGE LANE	CRAVEN	13/06/2019	COMPLETED	REPAIR SIX POTHOLES.
BUTT LANE	WORTH VALLEY	26/09/2019	ORDERED	FILL IN WHERE SETTS ARE SINKING.
CALTON STREET	KEIGHLEY CENTRAL	29/08/2019	COMPLETED	repair stones on planter.
CARR LANE	KEIGHLEY EAST	09/04/2019	COMPLETED	***PURPLE*** LIFT MANHOLE LID TO ASCERTAIN OWNERSHIP.
CASTLE HILL	ILKLEY		ABANDONED	RELAY LOOSE SETTS AS REQUIRED.
COCKING LANE	CRAVEN	13/05/2019	COMPLETED	repair 20 potholes as marked.
COLNE ROAD	WORTH VALLEY	20/08/2019	COMPLETED	REPAIR A LARGE POTHOLE.
CURE HILL	WORTH VALLEY	16/04/2019	COMPLETED	REPAIR C/WAY. SIX PATCHES.
EATON ROAD	ILKLEY	28/08/2019	COMPLETED	REPAIR 5 FOOTWAY POTHOLES.
GILL BANK ROAD	ILKLEY	27/09/2019	ORDERED	***WHITE*** RESURFACE FOOTWAY.
GRANGE CRESCENT	KEIGHLEY EAST	20/06/2019	COMPLETED	RESET LOW GULLY AND TAPER KERB.
GREENACRES DRIVE	KEIGHLEY CENTRAL	18/06/2019	COMPLETED	RELAY LOOSE CENTRE KERB.
GREYSTONES RISE	KEIGHLEY WEST	29/08/2019	ORDERED	repair damaged wall.
GROVE ROAD	ILKLEY	18/07/2019	ORDERED	***WHITE*** REPLACE TWO BROKEN STONE KERBS. 12INCH WIDE. 81 INCH IN TOTAL LENGTH.
HALIFAX ROAD	KEIGHLEY EAST	18/06/2019	CANCELLED	RESET LOOSE M/H.
HAREWOOD AVENUE	CRAVEN	18/09/2019	COMPLETED	***WHITE*** REFIX TOP STEP
HEATHCLIFF	WORTH VALLEY	30/04/2019	COMPLETED	***White*** Reflag small area of stolen stone flags.
HEBDEN BRIDGE ROAD	WORTH	11/07/2019	ORDERED	***PURPLE*** RESURFACE FOOTWAY AFTER TRIAL

	VALLEY			HOLE DUG AND CULVERT REPAIRED.
HEBDEN BRIDGE ROAD	WORTH VALLEY	30/04/2019	COMPLETED	***WHITE*** EXCAVATE TRIAL HOLE IN FOOTWAY TO DETERMINE WATER SOURCE.
HEIGHT LANE	WORTH VALLEY	25/06/2019	COMPLETED	FILL IN POTHOLES .
HIGHFIELD COURT	WORTH VALLEY	19/08/2019	COMPLETED	FILL ALL POTHOLES(20+)
INGROW LANE	KEIGHLEY WEST	21/08/2019	COMPLETED	RELAY LOW GULLY. BRICKS LOOSE.
INGROW LANE	KEIGHLEY WEST	21/08/2019	COMPLETED	REPAIR 5 POTHOLES.
LAYCOCK LANE	KEIGHLEY WEST	01/04/2019	COMPLETED	LOCATE SCOURCE OF WATER FLOODING ROAD.
LEAMINGTON TERRACE	ILKLEY	07/08/2019	COMPLETED	REPAIR A POTHOLE.
LEEDS ROAD	ILKLEY	17/04/2019	COMPLETED	***RED*** LAY NEW DRAINAGE BETWEEN GULLIES ACROSS A65. 3 WAY SIGNALS REQUIRED.
LITTLE LANE	ILKLEY	13/08/2019	COMPLETED	RELAY TWO LOOSE CENTRE KERB.
LITTLE LANE	ILKLEY	13/08/2019	COMPLETED	REPAIR A POTHOLE.
LONGACRE LANE, HAWORTH	WORTH VALLEY	14/08/2019	COMPLETED	RELAY KERB.
LONGACRES, HAWORTH	WORTH VALLEY	14/08/2019	COMPLETED	REPAIR 4 POTHOLES.
LOW STREET	KEIGHLEY CENTRAL	25/06/2019	COMPLETED	RELAY 24 V70 FLAGS. FOUR FLAGS ARE BROKEN.
LOWER WELLINGTON ROAD	ILKLEY	28/08/2019	COMPLETED	RESET LOOSE CAST IRON BOLLARD.
LYON ROAD, EASTBURN	CRAVEN	18/06/2019	COMPLETED	CLEAR DRAIN. GULLY WAGON REPORTED AS BLOCKED.
MAIN STREET, STANBURY	WORTH VALLEY	23/09/2019	COMPLETED	relay loose flags and renew stolen stone flags.
MAIN STREET, STANBURY	WORTH VALLEY	18/09/2019	COMPLETED	replace stolen stone flags.
MALSIS ROAD	KEIGHLEY CENTRAL	29/08/2019	COMPLETED	repair stones on planter.
MAPLE AVENUE	WORTH VALLEY	23/09/2019	COMPLETED	repair a pothole.

MARSH LANE	WORTH VALLEY	14/08/2019	ORDERED	PROVIDE AND LAY KERB AND PIPE UNDER KERB.
MILL LANE, STEETON	CRAVEN	08/08/2019	COMPLETED	FILL DEPRESSION.
MOORHOUSE LANE	WORTH VALLEY	09/07/2019	COMPLETED	POSSIBLE CULVERT COLLAPSE AT GULLY.
MOORSIDE LANE, ADDINGHAM	CRAVEN	01/08/2019	COMPLETED	REPAIR 24 POTHOLES.
NEW HOLME ROAD	WORTH VALLEY	19/08/2019	COMPLETED	REPAIR 4 POTHOLES.
OLDFIELD LANE	WORTH VALLEY	12/09/2019	COMPLETED	***White*** Clear dished channel of debris etc.
PARISH GHYLL ROAD	ILKLEY	07/08/2019	CANCELLED	REPAIR A POTHOLE 30 M UP THE PATH
PARSON STREET	KEIGHLEY CENTRAL	22/05/2019	COMPLETED	LOCATE SCOURCE OF HOLE IN ROAD.
POLE ROAD	WORTH VALLEY	02/05/2019	COMPLETED	***WHITE*** REMOVE BOULDERS FROM LAY BY ONTO GRASSED AREA. UNABLE TO TURN AROUND EASILY.
PRIMROSE GROVE	KEIGHLEY EAST	20/08/2019	COMPLETED	FILL DEPRESSION IN ROAD
PRINCESS ROAD	ILKLEY		SELECTED	40MM FACE TO KERB. PROPERTY FLOODING.
QUEENS ROAD	KEIGHLEY WEST	27/08/2019	COMPLETED	RELEVEL GULLY. BRICKWORK LOOSE.
QUEENS ROAD	ILKLEY		SELECTED	40MM FACE TO KERB. PROPERTY FLOODING.
REDCAR LANE, STEETON	CRAVEN	18/09/2019	COMPLETED	clear two gullies and blocked outlet from field.
REDCAR LANE, STEETON	CRAVEN	18/09/2019	COMPLETED	repair 18 potholes.
RUTLAND STREET	KEIGHLEY CENTRAL		SELECTED	REMOVE MARKED FLAGS AND PLANINGS. REPLACE WITH TARMAC.
ST HELENS WAY	ILKLEY	20/05/2019	COMPLETED	REPAIR C/WAY AND TWO CHANNELS. 27 PATCHES.
SKIPTON ROAD	ILKLEY	07/06/2019	COMPLETED	***WHITE*** MINOR KERB WORK AND SMALL FOOTWAY PATCH FOR ACCESS REQUIREMENTS.
SKIPTON ROAD	ILKLEY	20/05/2019	ORDERED	REPAIR C/WAY. TRAFFIC CONTROL REQ.
SOUTH STREET	KEIGHLEY WEST	19/08/2019	SELECTED	RELEVEL CHANNEL & TARMAC.
STATION ROAD, HAWORTH	WORTH VALLEY	19/08/2019	COMPLETED	REPLACE GULLY LID 44X41

STATION ROAD, HAWORTH	WORTH VALLEY	30/04/2019	COMPLETED	***White*** Remove gully lid. Gully team report it stuck.
STAVELEY ROAD	KEIGHLEY WEST	28/08/2019	COMPLETED	REPAIR 5 POTHOLES.
STRAIGHT LANE, ADDINGHAM	CRAVEN	01/08/2019	COMPLETED	REPAIR SIX POTHOLES.
STRAWBERRY STREET	KEIGHLEY CENTRAL	28/08/2019	COMPLETED	REPLACE BROKEN GULLY LID. 50X34.
SUN STREET, HAWORTH	CRAVEN	05/04/2019	COMPLETED	***White*** Repair footway at gable end.
SUTTON LANE	CRAVEN	03/09/2019	COMPLETED	***PURPLE*** LIFT ADJUST TWO SUNKEN GULLY LIDS. COULD ONE NIAGRA REPLACE THESE???
TARN LANE	KEIGHLEY WEST	13/08/2019	COMPLETED	REPAIR 12 POTHOLES.
THORNEYCROFT ROAD	KEIGHLEY EAST	03/04/2019	COMPLETED	***WHITE*** TRIAL HOLE IN F/WAY TO DETERMINE SINKAGE.
UNITY STREET	KEIGHLEY EAST	25/09/2019	ORDERED	RELAY LOOSE SETTS.
UPLANDS	KEIGHLEY CENTRAL	16/05/2019	COMPLETED	RELAY LOOSE GULLY.
VALE MILL LANE	WORTH VALLEY	14/08/2019	COMPLETED	REPAIR A POTHOLE.
VICTORIA ROAD	WORTH VALLEY	23/09/2019	COMPLETED	repair a pothole.
WELL CLOSE, ADDINGHAM	CRAVEN	24/06/2019	COMPLETED	RELEVEL LOW GULLY.
WESTFELL WAY	KEIGHLEY WEST	30/09/2019	COMPLETED	REPAIR C/WAY 21 PATCHES.
WHEATHEAD CRESCENT	KEIGHLEY WEST	19/08/2019	COMPLETED	REPAIR A FW POTHOLE.
WHEATLEY AVENUE	ILKLEY	20/05/2019	ORDERED	OVERLAY WORN FOOTPATH.
WINDSOR AVENUE, SILSDEN	CRAVEN	20/05/2019	COMPLETED	C/W REPAIRS 9 PATCHES.
WOODSIDE ROAD, SILSDEN	CRAVEN	20/05/2019	COMPLETED	C/W REPAIRS 59 PATCHES.
WORTH WAY	KEIGHLEY CENTRAL	10/07/2019	ORDERED	RED HOURS. RENEW F/WAY SURFACE.

APPENDIX 7 – Completed Gully Cleaning in the Keighley Constituency

Scheduled/Routine Work

Ward	Total No.	No. Cleaned	Current Status/Priority
Craven	3419	4172*	To follow Baildon 11
Ilkley	3854	1748	To follow Shipley 4
Keighley Central	4508	3895	To follow Keighley East 8
Keighley East	3688	3048	To follow Worth Valley 7
Keighley West	2493	1458	To follow Ilkley 5
Worth Valley	3029	2122	To follow Keighley West 6

Table 1: Gullies Cleaned Between 30/09/2017 and 30/09/2019

* Includes gullies cleaned more than once (eg 'A' roads, busy junctions, steep gradients and areas of high leaf fall)

In addition to scheduled/routine work, 244 requests for gully cleaning were made to the Council's Contact Centre between 1/04/19 and 30/09/19.